

# Cleaning Services Order Form



**N.C.C. Management & Development Co.,Ltd.**  
60 QUEEN SIRIKIT NATIONAL CONVENTION CENTER, RATCHADAPHISEK ROAD  
KLONG TOI, BANGKOK, 10110, Tel +66(0)2 229 3000, info@qsncc.com  
WITHHOLDING TAX No.0 10553400763 9

EVENT NAME	IPVS 2025	EVENT ID	25103674	DEADLINE
EVENT DATE	October 23-26, 2025			October 1, 2025
CLIENT NAME				
CLIENT EMAIL		CLIENT PHONE		BOOTH NUMBER
COMPANY NAME				
COMPANY ADDRESS				COMPANY TAX ID

CLEANING SERVICES (ONE TIME)						
DATE	NUBMER OF STAFF	SERVICE TIME		UNITS PRICE		AMOUNT
		BEFORE SHOW	AFTER SHOW TIME	WITHIN DEADLINE	AFTER DEADLINE	
				1,200	1,600	
				1,200	1,600	
				1,200	1,600	
SUBTOTAL						
VAT 7%						
TOTAL						

CLEANING SERVICES (10 Hours)				
DATE	NUMBER OF STAFF	UNITS PRICE		AMOUNT
		WITHIN DEADLINE	AFTER DEADLINE	
		2,500	3,250	
		2,500	3,250	
		2,500	3,250	
SUBTOTAL				
VAT 7%				
TOTAL				

CONDITIONS

1. For booth space over 50 sq.m., at least 2 cleaners and booth space over 100 sq.m. at least 3 cleaners are required
2. Booth cleaning service includes: floor cleaning with a vacuum cleaner, mop, broom, empty and clean bins and ashtray wiping counter/ desk top, etc. (not exhibit).
3. Booth cleaning service does not cover removal of oil spillage, paints and other liquids deposited on the floor, walls and other surfaces.
4. Placing of Orders : Orders will only be accepted in writing accompanied with full payment not later than the specified deadline above. Order after deadline is subject to availability.
5. Cancellation of Orders : Cancellation of orders will only be accepted in writing to Event Services Department not later than 7 days prior to the commencement of event.
- For cancellation within 1 - 6 days, 50% penalty fee will be applied.
6. Payment Terms : Your reservation will be effective upon receipt of service confirmation from Event Services Department. and pay the full amount within the period specified in this document.

REMARK :

1. Withholding tax 3% can be deducted only while placing this order with attached together the official Withholding Tax Document.
2. Any operation regarding personal data under or related to this document, both parties agree to comply with Thailand Personal Data Protection Laws (Personal Data Protection Act B.E. 2562) and its relevant subordinate laws, including future amendments.

PAYMENT INSTRUCTION		THIS ORDER FORM USE AS AN INVOICE	
<input type="checkbox"/>	Wire Transfer	Account Name : N.C.C. Management and Development Co. ,Ltd. Account No. : KRUNG THAI BANK PUBLIC COMPANY LIMITED, FYI Center ACCOUNT No. 009-1-72217-9 (Transfer fee will be responsible by payer) SWIFT Code : KRTHTHBK	Please confirm and return this copy and attent to Ms.Nichakul Phantunit Email : Nichakul.pha@qsncc.com Tel : 099 246 9241
<input type="checkbox"/>	Credit Card	Please contact Event Services Department  (The card holder must be responsible for the Bank Charge of 3-5% according to the Bank Regulations)	ORDER COMPILED BY ORDER AUTHORIZED BY
<input type="checkbox"/>	Cash	Please contact Event Services Department	
To issue receipts, return this form along with the company certification.		( ) ( )	
		DATE	DATE

EVENT NAME	IPVS 2025	EVENT ID	25103674	DEADLINE
EVENT DATE	October 23-26, 2025			October 1, 2025
CLIENT NAME				
CLIENT EMAIL		CLIENT PHONE		BOOTH NUMBER
COMPANY NAME				
COMPANY ADDRESS				COMPANY TAX ID

SECURITY SERVICES					
DATE	NUBMER OF STAFF		UNITS PRICE		AMOUNT
			WITHIN DEADLINE	AFTER DEADLINE	
		NIGHT SHIFT (20.00-08.00)	1,600	2,100	
			1,600	2,100	
			1,600	2,100	
			1,600	2,100	
			1,600	2,100	
SUBTOTAL					
VAT 7%					
TOTAL					

CONDITIONS

1. For booth space over 50 sq.m., at least 2 security and booth space over 100 sq.m. at least 3 security are required
2. Security services herein are confined to patrol guard the individual booth only.
3. Placing of Orders : Orders will only be accepted in writing accompanied with full payment not later than the specified deadline above. Order after deadline is subject to availability.
4. Cancellation of Orders : Cancellation of orders will only be accepted in writing to Event Services Department not later than 7 days prior to the commencement of event.
- For cancellation within 1 - 6 days, 50% penalty fee will be applied.
5. Payment Terms : Your reservation will be effective upon receipt of service confirmation from Event Services Department. and pay the full amount within the period specified in this document.
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<input type="checkbox"/> Credit Card	<b>Please contact Event Services Department</b> (The card holder must be responsible for the Bank Charge of 3-5% according to the Bank Regulations)	ORDER COMPILED BY	ORDER AUTHORIZED BY
<input type="checkbox"/> Cash	<b>Please contact Event Services Department</b>		
To issue receipts, return this form along with the company certification.		( )	( )
		DATE	DATE

#### Terms & Conditions of Security Service

1. Booth security service shall be solely provided by the security guards of QSNCC. Any applicants (hereinafter called "The Exhibitor") who would like to apply service from outsource security must obtain an approval in writing from the N.C.C. Management and Development Co., Ltd. (hereinafter called "QSNCC" ), Event Services Department at least 7 days prior to the event date.
2. The exhibitor shall insure for the damage and loss of his/her property by his/her own cost.
3. In case of loss/damage of the exhibitor's property within the booth, which is under patrol of QSNCC's security, the exhibitor must inform QSNCC in writing included of its value & damage detail within 24 hrs. Also the exhibitor must cooperate with QSNCC for investigating and lodging a complaint to the concerned authorities.  
  
Should the exhibitor fails to inform QSNCC within 24 hours, the exhibitor will not be entitled to claim for compensation from QSNCC.
4. If the security guards perceive the risk by defect, mistake, or careless in storing property by the exhibitor, the exhibitor will be noticed & warned accordingly.  
  
In this case, should loss/damage of the exhibitor's property still occurs, which is proved that it is because of defect, mistake, or careless of the exhibitor, the exhibitors will not be entitled to claim for compensation from QSNCC.
5. In the case that QSNCC is liable for compensation to the exhibitor, the compensation fee will not exceed 50% of the booth security service fee.  
  
The exhibitor then must provide evidence/proof as follows :
  - 5.1 The exhibitor is the owner of the property with the evidence that there was the lost property and the lost property was kept in a proper place preventing loss/damage. And the exhibitor has complied with security regulations.
  - 5.2 The loss/damage caused by burglary with evidence of traces of force or destruction of a barricade.
  - 5.3 The theft caused by action or refraining from action of the security guards, whether intentionally or gross negligently.
  - 5.4 The loss/damage was not caused by an act of the exhibitor or an employee or a dependant of the exhibitor, whether as principal or supporter or by the negligence of such persons.
  - 5.5 The exhibitor is not be able to take the lost property back.
  - 5.6 The exhibitor is not paid by the insurance company.
6. QSNCC will be responsible for the damage or loss of such the following properties except agreed in writing by both Parties  
e.g. bank notes, gold, gems/jewellery, antiques, valuable works of art, coins, blueprints, important documents, debt securities, securities or financial documents, credit cards, cheques, book accounts and all other business documents.
7. The exhibitor, its representative, and the employees of the exhibitor shall adhere strictly by the advice of the security guards, requirements, restrictions and regulations concerning the security set forth by QSNCC.
8. If there is any obstruction, which affects to deficiency of service, QSNCC will promptly correct it. However, the exhibitor is not entitled to deduct or reduce the service fee hereby and shall not terminate this service contract or related contracts.  
  
Hereby, QSNCC will not be liable to any compensation to the exhibitor.
9. These terms and conditions are made in both English and Thai Languages. The Thai version shall prevail in the event of discrepancies.

# WI-FI CARD Order Form

**N.C.C. Management & Development Co.,Ltd.**

60 QUEEN SIRIKIT NATIONAL CONVENTION CENTER, RATCHADAPHISEK ROAD

KLONG TOI, BANGKOK, 10110, Tel +66(0)2 229 3000, info@qsncc.com

WITHHOLDING TAX No.0 10553400763 9



EVENT NAME	IPVS 2025	EVENT ID	25103674	DEADLINE
EVENT DATE	October 23-26, 2025			October 1, 2025
CLIENT NAME				
CLIENT EMAIL		CLIENT PHONE		BOOTH NUMBER
COMPANY NAME				
COMPANY ADDRESS				COMPANY TAX ID

WI-FI CARD								
SPEED	NUMBER OF DAY	UNITS PRICE	QTY.	SPEED	NUMBER OF DAY	UNITS PRICE	QTY.	AMOUNT
30/5 Mbps	1	150		50/10 Mbps	1	450		
	3	300			3	900		
	5	450			5	1,350		
SUBTOTAL								
VAT 7%								
TOTAL								

CONDITIONS

- Wi-Fi connections are provided and managed by Advance Wireless Network Co.,Ltd.(AWN) only.
- QSNCC does not allow the use of bring-in Mobile Hot Spot, Wireless Routers and Wireless Access Point. Any equipment that is found causing disruption to QSNCC infrastructure will be removed.
- One device at a time can be connected to one Wi-Fi card.
- Devices supporting 5GHz could be connected to the Wi-Fi card. QSNCC reserves the right not to refund if the devices are unable to connect to the Wi-Fi card.
- Placing of Orders : Orders will only be accepted in writing accompanied with full payment not later than the specified deadline above. Order after deadline is subject to availability.
- Cancellation of Orders : Cancellation of orders will only be accepted in writing to Event Services Department not later than 7 days prior to the commencement of event.  
For cancellation within 1 - 6 days, 50% penalty fee will be applied.
- Payment Terms : Your reservation will be effective upon receipt of service confirmation from Event Services Department. and pay the full amount within the period specified in this document.

REMARK :

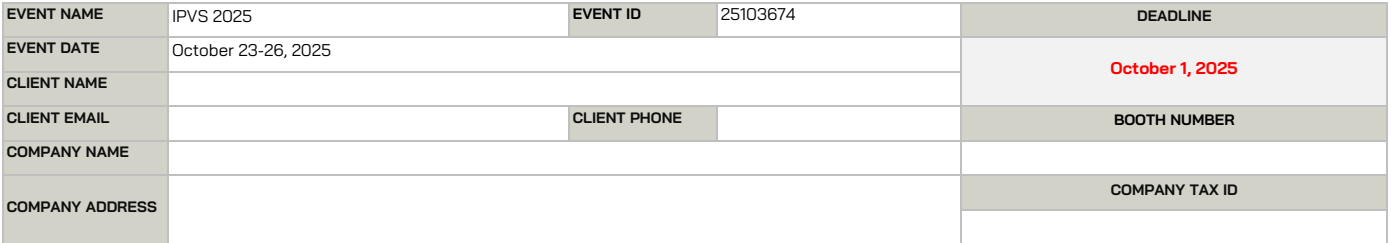
- The 3% withholding tax is not deductible for WI-FI cards.
- Any operation regarding personal data under or related to this document, both parties agree to comply with Thailand Personal Data Protection Laws  
(Personal Data Protection Act B.E. 2562) and its relevant subordinate laws, including future amendments.

PAYMENT INSTRUCTION			THIS ORDER FORM USE AS AN INVOICE	
<input type="checkbox"/>	Wire Transfer	Account Name : N.C.C. Management and Development Co. ,Ltd. Account No. : KRUNG THAI BANK PUBLIC COMPANY LIMITED, FYI Center ACCOUNT No. 009-1-72217-9 (Transfer fee will be responsible by payer) SWIFT Code : KRTHTHBK	Please confirm and return this copy and attent to <b>Ms.Nichakul Phantunit</b> Email : Nichakul.pha@qsncc.com Tel : 099 246 9241	
<input type="checkbox"/>	Credit Card	<b>Please contact Event Services Department</b> (The card holder must be responsible for the Bank Charge of 3-5% according to the Bank Regulations)	<b>ORDER COMPILED BY</b>	
<input type="checkbox"/>	Cash	<b>Please contact Event Services Department</b>	<b>ORDER AUTHORIZED BY</b>	
To issue receipts, return this form along with the company certification.				
			(                      ) (                      )	
			DATE	
			DATE	

**N.C.C. Management & Development Co.,Ltd.**

KLONG TOI, BANGKOK, 10110, Tel +66(0)2 229 3000, info@gsncc.com

WITHHOLDING TAX No.0 10553400763 9



EQUIPMENT	UNITS PRICE	No. of INSTALL POINT	AMOUNT
DEPOSIT ROUTER	5,000		
INSTALLATION FEE	4,500		
EQUIPMENT TOTAL			

	SUBTOTAL	
	VAT 7%	
	TOTAL	

## CONDITIONS

1. Hi speed internet connections are provided and managed by Advance Wireless Network Co.,Ltd. (AWN) only.
2. QSNCC does not allow the use of bring-in Mobile Hot Spot, Wireless Routers and Wireless Access Point. Any equipment that is found causing disruption to QSNCC infrastructure will be removed.
3. The above rates include router (4 Ethernet ports switch) setup.
4. Internet will be installed on the last set up day. And it can be tested at 15:00 hrs. on the same day unless otherwise agreed.
5. After completion of cable installation, in case of cable relocation is required, the relocation cost THB 5,000 per time per line will be applied.
6. The router deposit will be refunded once the router is returned in proper condition. In case of damage or loss, a penalty fee THB 20,000.- per router will be applied.
7. Placing of Orders : Orders will only be accepted in writing accompanied with full payment not later than the specified deadline above. Order after deadline is subject to availability.
8. Cancellation of Orders : Cancellation of orders will only be accepted in writing to Event Services Department not later than 7 days prior to the commencement of event.  
For cancellation within 1 - 6 days, 50% penalty fee will be applied.
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## REMARK :

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<input type="checkbox"/>	Credit Card	
	<b>Please contact Event Services Department</b> (The card holder must be responsible for the Bank Charge of 3-5% according to the Bank Regulations)	
<input type="checkbox"/>	Cash	
	<b>Please contact Event Services Department</b>	
To issue receipts, return this form along with the company certification.		

# Flower and Plant Order Form

**N.C.C. Management & Development Co.,Ltd.**

60 QUEEN SIRIKIT NATIONAL CONVENTION CENTER, RATCHADAPHISEK ROAD

KLONG TOI, BANGKOK, 10110, Tel +66(0)2 229 3000, info@qsncc.com

WITHHOLDING TAX No.O 10553400763 9

# NCC

EVENT NAME	IPVS 2025	EVENT ID	25103674	DEADLINE
EVENT DATE	October 23-26, 2025			October 1, 2025
CLIENT NAME				
CLIENT EMAIL		CLIENT PHONE		BOOTH NUMBER
COMPANY NAME				
COMPANY ADDRESS				COMPANY TAX ID

FLOWER					
DESCRIPTION	SIZE	PRICE PER UNITS		QTY	AMOUNT
		BEFORE DEADLINE	AFTER DEADLINE		
Flower in basket	M	800	1,040		
	L	1,200	1,560		
Flower in Ceramic Vase	M	800	1,040		
	L	1,200	1,560		
Flower in Bouquet	M	850	1,100		
	L	1,200	1,560		
Fruits Basket with Flower	M	1,000	1,300		
	L	1,500	1,950		
Corsage	M	150	200		
	L	200	260		
Flower for Ribbon cutting	M	6,000	7,800		
	L	10,000	13,000		
Plant in pot	HEIGHT 0.9 - 1.5 M.	450	600		
	HEIGHT 1.5 - 2.2 M.	650	900		
SUBTOTAL					
VAT 7%					
TOTAL					

NOTE	
Theme Color	
Service Time	
Other	

## CONDITIONS

- Service Fee covers the set up prior to the event and subsequent removal.
- Placing of Orders : Orders will only be accepted in writing accompanied with full payment not later than the specified deadline above. Order after deadline is subject to availability.
- Cancellation of Orders : Cancellation of orders will only be accepted in writing to Event Services Department not later than 7 days prior to the commencement of event.  
For cancellation within 1 - 6 days, 50% penalty fee will be applied.
- Payment Terms : Your reservation will be effective upon receipt of service confirmation from Event Services Department. and pay the full amount within the period specified in this document.

## REMARK :

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PAYMENT INSTRUCTION		THIS ORDER FORM USE AS AN INVOICE	
<input type="checkbox"/> Wire Transfer	Account Name : N.C.C. Management and Development Co. ,Ltd. Bank Account : KRUNG THAI BANK PUBLIC COMPANY LIMITED, FYI Center ACCOUNT No. 009-1-72217-9 (Transfer fee will be responsible by payer) SWIFT Code : KRTHTHBK	Please confirm and return this copy and attent to <b>Ms.Nichakul Phantunit</b> Email : Nichakul.pha@qsncc.com Tel : 099 246 9241	
<input type="checkbox"/> Credit Card	<b>Please contact Event Services Department</b> (The card holder must be responsible for the Bank Charge of 3-5% according to the Bank Regulations)	<b>ORDER COMPILED BY</b>	<b>ORDER AUTHORIZED BY</b>
<input type="checkbox"/> Cash	<b>Please contact Event Services Department</b>		
To issue receipts, return this form along with the company certification.		( ) ( )	
		DATE	DATE