

Rules and Regulations for Setup and Dismantle

- ◆ **Workers must** present authorized badge to QSNCC's security, wear a badge at all time in the venue and be around permitted working area only.
- ◆ **Workers must** use only designated loading entrance. Loading goods, tools and equipment through public entrance and fire exit is prohibited.
- ◆ **DO NOT** bring in children or irrelevant person to the area during set up and tear down periods.
- ◆ **DO NOT** use any constructing tools or equipment that may cause toxic, dust, smoke, and flame.
- ◆ Using of thinner, turpentine is limited to 500 ml./booth/usage. and accompany with fire extinguisher (15 pounds of Fire Ade 2000) stand by in the working area. At Main Foyer, using of chemical substance is allowed only at 21.00-24.00 hrs.

General Rules and Regulations

Workers must wear proper uniform and equipment as safety helmet and safety shoes, **DO NOT** wear slippers or sandal during setup and tear down period.



Rules and Regulations for Setup and Dismantle

DO NOT nail, drill, and apply adhesive tape at venue's floor, wall, surfaces, and structure.



Do's



Don'ts



Rules and Regulations for Setup and Dismantle

- ◆ **DO NOT** bring in gas, explosives, radioactive, flammable or dangerous substance into the building.
- ◆ In case of special booths, Contractors, Exhibitors and Person involved **MUST** lay plastic sheet, corrugated carpet or plywood mat for venue floor protection.
- ◆ **DO NOT** use standard electrical sockets of the building.
- ◆ For constructing any work over 2.0 m. height, contractor must follow rules and regulations and submit catwalk permission form, scaffold permission form, and wear personal safety equipment all the time.
- ◆ Overnight working must notice Event Services Department at least 3 hours in advanced. All charges will be calculated by Event Services Department.

Rules and Regulations for Setup and Dismantle

- ◆ **DO NOT** leave all materials such as wooden board, wooden crate, carton, plastic, foam, steel, etc. must be cleared out of QSNCC, otherwise operation fee will be applied.
- ◆ **DO NOT** put dangerous & toxic substance, oil, and acid into drainage ditches. Penalty fee of minimum **10,000 THB/booth** (excluded 7% VAT) will be applied at all circumstances.
- ◆ **DO NOT** leave materials and equipment in the area as per finish date & time of space rental stated in the contract agreement. Event Services Department reserves full right to clear the area by moving and storing remaining materials with the penalty fee of **10,000 THB/square meter/hour** (excluded 7% VAT).