



EVENT ORDER FORM

Event Name: 37th Annual Conference of the International Papillomavirus Society (IPVS2025)

Event Date(s): 22-26 Oct 2025

Venue: QSNCC

Client Information:

Client/ Company Name: _____

Contact Person: _____

Position: _____

Phone/Email: _____

SECTION A: MANPOWER REQUIREMENTS

Role/Position	Quantity	Date(s) Needed	Time (From-To)	Total Hrs	Notes/Remarks
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SECTION B: EVENT-RELATED SERVICES

Service Item	Quantity	Date(s) Needed	Time (From-To)	Location/Venue	Notes
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SECTION C: ADDITIONAL NOTES / REQUESTS (Client’s Side)

Terms & Condition (Organizer's Side)

1. The deadline for your order and adjustment is on **20th Sept 2025**.

2. Order Confirmation & Payment Terms

Once you have confirmed your order, payment must be made via bank transfer **in advance - 3 days after confirming your order**.

Bank Transfer Details:

Bank: Kasikorn Bank (Branch:0681)

Account Name: BIC EVENT Co.,Ltd

Account Number: 017-3-43174-0 (Saving Account)

SWIFT Code: KASITHBK

Order will be processed once payment has been received.

3. Contact Information

Send your inquiries and orders to info@bicevent.me

For quick response, feel free to reach us:

WhatsApp Number: +66 92 491 7126

CONFIRMATION

Authorized by (Client): _____

Signature: _____

Date: _____

Received by (Event Organizer): _____

Signature: _____

Date: _____