

Industry Manual

Dear Supporter

We are happy to present the Industry Symposia Manual of IPVC 2025 which will take place in **Bangkok, Thailand, from October 23-26, 2025.**

This manual covers important information and is designed to assist in preparing for your Industry Symposium and help you with your items acquired. We trust that you will find it helpful and suggest that you read all the information presented. It will take you very little time now and could save you a great deal of time later.

Please forward this manual to everyone who is working on this project.

Venue:

The Queen Sirikit National Convention Center

Address: 60 Ratchadaphisek Rd, Khlong Toei, Bangkok 10110, Thailand

[Venue official website](#)

[Getting to the venue](#)

For further support please contact us at:

Diyana Yosifova

Exhibition Manager & Industry Coordinator

dyosifova@kenes.com **Exhibitors and Supporters Portal**

Each supporter will receive an e-mail with login details to access the Portal. The Portal enables supporters to:

- Submit Company logo and profile
- Order Lead retrieval (Badge scanners)

- Order exhibitor badges
- Submit booth drawing (for “Space Only” booths)

Link to access the Portal <https://exhibitorportal.kenes.com>

Notes:

The login details has been sent to the person signing the contract. This person is responsible for passing on the login details to third party if needed.

Access to all Portal services will be available only after submission of your company profile and logo.

Only deliverables as indicated in your contract, should be submitted via the Portal. Items not included in your contract will not be processed.

Kenes Group Contacts:

Conference Organizer

Kenes Group

Rue François-Versonnex 7

1207 Geneva, Switzerland

Tel: +41 22 908 0488 | Fax: +41 22 906 9140

Conference website:

<https://ipvconference.org/>

Venue:

The Queen Sirikit National Convention Center

Address: 60 Ratchadaphisek Rd, Khlong Toei, Bangkok 10110, Thailand

[Venue official website](#)

[Getting to the venue](#)

Exhibition Manager & Industry Coordinator

Diyana Yosifova

Kenes Group

Email: dyosifova@kenes.com | Tel: +41 22 908 0488 Ext: 258

Sponsorship and Exhibition Sales

Sherwin Gentle

Kenes Group

Email: sgentle@kenes.com | Tel: +41 22 908 0488 Ext: 328

Audio Visual Coordinator

Mike Perchig

E-mail: nest@nest-av.com

Product Marketing Coordinator

Olaya Espejo

Kenes Group

E-mail: oespejo@kenes.com

Registration**Angel Todorov**

Kenes Group

Email: reg_ipvs25@kenes.com | Tel: +41 22 908 0488 Ext: 334

Hotel Accommodation

Kenes Group

<https://hotels.kenes.com/congress/IPVC25>

Official Contractors:

Cleaning Services / Security / Internet Wired and Wi-Fi / Flowers & Plants

QSNCC**[QSNCC Services Order Form](#)**

For queries, please contact:

Ms. Nichakul Phantunit | E-mail: Nichakul.pha@qsncc.com | Tel: 099 246 9241

Hostesses**BIC Events**

Recommended supplier

[BIC Events Order Form](#)

Order Form in Word also available upon request

For questions and inquiries, please contact:

Nadi Shin Thant (Nadi)

E-mail: info@bicevent.me

Catering Services**QSNCC**

Exclusive Service

For questions and inquiries, please contact:

Diyana Yosifova

E-mail: dyosifova@kenes.com

Freight Handling & Customs Clearance Agent

DSV Fairs & Events Spain has been appointed the official forwarding agent and clearance agent for IPVS 2025.

IPVS 2025 Shipping instructions

Contact Details:

Olimpia Rodrigalvarez:

E-mail: olimpia.rodrigalvarez@dsv.com | Office: +34 954325842 | Mobile +34 628930293

Lorena Perdomo:

E-mail: lorena.perdomo@dsv.com | Office: +34 930260837 | Mobile +34 627582484

Action Item (Please refer to your signed contract)	Deadline	Contact Person
Staff Hotel Reservation	As soon as possible	https://hotels.kenes.com/congress/IPVC25 FP&A Team accountsreceivables@kenes.com Diyana Yosifova dyosifova@kenes.com
Payment of Invoice Balance	Must be received in full one week prior to the Conference	
Symposium Final Program (for approval by Scientific Committee)	As early as possible, preferably before September 18, 2025	
Advertisement inside the Program book	September 11, 2025	
Promotional E-mail Blast (pre and post)	September 24, 2025	
Text for Push Notifications for Mobile app	September 24, 2025	Via Kenes Exhibitor's Portal: https://exhibitorportal.kenes.com Olaya Espejo oespejo@kenes.com BIC Events <i>Recommended supplier</i> Order Form available here <i>Order Form in Word also available upon request</i> For queries, please contact: Nadi Shin Thant (Nadi): info@bicevent.me
Mobile app adverts	September 24, 2025	
Badge Scanner/ Lead Retrieval System	October 09, 2025 <i>Onsite rate will apply for orders received after above deadline.</i>	
Placing orders for Live recording/ streaming/ Voting/ 'Ask the Speaker' and other Technology Products and Services Exclusive services	As early as possible, preferably before September 11, 2025	
Hostesses & Temporary Staff Hire	September 20, 2025	

Symposium Stage set up
changes and Meeting
room Set up changes

September 15, 2025

Diyana Yosifova
dyosifova@kenes.com

Audio Visual – scheduling
Tech rehearsal

Please directly contact the
AV coordinator

Mike Perchig
nest@nest-av.com

Audio Visual – placing
orders for extra AV for the
Sponsored Symposia and
AV for Meeting rooms
ONSITE

As early as possible and no
later than **October 1, 2025**
*Orders received after the
deadline will incur rush fees*

Mike Perchig
nest@nest-av.com

Shipping & Material Handling Services

Air freight (BKK airport)

Pre-alert & Documents:
September 30, 2025
Cargo: October 7, 2025
Courier cargo: October 14,
2025

Sea freight (PAT port
only)

FCL/LCL Freight
Pre-alert & Documents:
September 23, 2025
Cargo: September 30, 2025

Courier

Pre-alert & Documents:
September 30, 2025
Cargo: October 14, 2025
*Note: All shipment sent via
Courier would be cleared on
permanent basis. To ensure
no delay on delivery of your
courier shipment to your
exhibition stand we would
STRONGLY recommend not
sending courier shipments
addressed to exhibition
venue or yourself.*

DSV Fairs & Events Spain
For queries, please contact:
Olimpia Rodrigalvarez:
olimpia.rodrigalvarez@dsv.com
Lorena Perdomo: lorena.perdomo@dsv.com

Road freight via
warehouse

Pre-alert & Documents:
September 30, 2025
Cargo: October 14, 2025

Date	Starting Time	Ending Time	Hall	Company Name
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Thursday, October
23

12:45 PM

01:45 PM

TBA

INNOVAX
万泰疫苗

Friday, October 24

12:25 PM

01:25 PM

Ballroom 4

 **MSD**

Friday, October 24 03:30 PM

04:30 PM

Ballroom 4



Saturday, October
25

12:30 PM

01:30 PM

MR 110



**Please take in mind the punctuality for starting and finishing times, as the time for each session is limited.*

Timetable and halls are subject to changes. The most updated timetable is published on the [IPVS 2025 Conference website](#).

Important information:

- Industry Supported Sessions are **not** included in main Conference CME/CPD credits.
- In order to support you in the best possible way, **please share your plans and requirements with us**. This information is invaluable for the success of your session. Please coordinate directly with the **Industry Coordinator, Diyana Yosifova at: dyosifova@kenes.com**.
- We recommend arriving early to **set up the hall** prior to the start of your session. A member of the Kenes Operational team will be available onsite should you need any assistance.
- **Handouts** are allowed to be distributed at the entrance to the Session Hall; however, it is **NOT** permitted to place material on the seats inside the hall.
- Printed tent cards placed on the head table are allowed and should be produced and provided by the supporter.
- We ask presenters to follow the time schedule precisely in order for the day's events may run smoothly. The **updated scientific program** can be found on the [IPVS 2025 Conference website](#)

Deadline: as early as possible and no later than 6 weeks prior to the Conference.

Please submit the final Symposium program using the [Agenda Format](#) via email to dyosifova@kenes.com **as early as possible and no later than 6 weeks prior to the Conference.**

The proposed program should include:

Session Title (up to 110 characters including spaces)

Session Description (up to 200 words, you can also include hyperlinks inside of it)

Speaker Presentations Titles

Timing – duration of each speaker presentation and full timing of the agenda

Speaker/Moderator Full Name

Speaker/ Moderator Country

Speaker/ Moderator E-mail

Speaker/ Moderator Affiliation

Speaker/ Moderator Bio and Photo (please see specs below)

Please see below specs for Speaker Bio and Photo.

Speaker **Bio** – up to 200

Speaker **Photo** – 180×240 px, JPG Format

In case of changes to your symposium title or program after submission, please update the Industry Coordinator: **Diyana Yosifova** at dyosifova@kenes.com

If you wish to have your Symposium recorded, please contact our Product Marketing Team: Ms Olaya Espejo at oespejo@kenes.com.

As indicated in the sponsorship agreement, the supporting company, in addition to the support fee, must cover all speakers' expenses, including registration fees, accommodation and travel expenses. This also applies in the case where the Sponsored Symposium speakers have already been invited by the Conference.

Catering is **exclusive** to **the venue** and should be ordered in advance.

For industry sessions Lunch boxes can be ordered (on the expense of the sponsor).

Lunch boxes are allowed to be taken into the symposium halls.

IPVS 2025 Lunch Symposium Box Menu

The price is \$45 per box, minimum order is 50.

Supporters who wish to order **any Lunch boxes for their symposium** should contact the **Industry coordinator Diyana Yosifova** at dyosifova@kenes.com.

Deadline: Thursday, September 25, 2025

Orders received after the deadline will incur rush fees, subject to items availability

If you are considering having catering during the symposium, please note that additional

charges will be applied for cleaning the hall immediately following the session.

If you are planning to offer catering together with the symposium, it is recommended to indicate this in all publications (as long as it is in line with the supporter's internal compliance policy).

Session Halls - Technical Details

Hall Name	Location	Hall Capacity	Hall Layout	Stage setup
Ballroom 4	Level 1	864 pax	Theater	1 Digital lectern 1 Head table for up to 6 speakers
MR 109 A	Level 1	288 pax	Theater	1 Lectern 1 Head table
MR 109 E	Level 1	288 pax	Theater	1 Lectern 1 Head table
MR 110	Level 1	Banquet: 120 pax Theater: 210 pax	October 22-25: Banquet October 26: Theater	1 Lectern 1 Head table for up to 3 speakers

Speaker Lectern in Ballroom 4

- Vertical 40" Plasma screen in front of the lectern, facing the audience, projecting a PPT with the name of the speaker.
- Lectern will be branded digitally at no extra cost.
- The "virtual" banner can include the title of the Symposium and the name and logo of the Sponsor
- Self-branding is not permitted
- Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (email: nest@nest-av.com), in order to design the images according to the required resolution.



For demonstration only (the photo was taken in a different venue)

Head Table in Ballroom 4

- The head table will be branded with the general conference branding.
- If you are interested to have your own company branding note that this is optional and should be arranged in advance and covered by the sponsoring company.
- Due to the time constraints between the sessions and the specifics of the branding, changing the default conference branding is **not** recommended. However, if you prefer to have your own company branding for the head table, please contact the Industry Coordinator Diyana Yosifova dyosifova@kenes.com to discuss the options.
- Self-branding of the head table is not permitted

Panoramic Screen in Ballroom 4

- In addition to the above, in Ballroom 4 it will be possible to digitally brand the **Panoramic screen** (for dimensions, please refer to Section: Audio-Visual (AV) Equipment)
- Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (email: nest@nest-av.com), in order to design the images according to the required resolution.

Stage Setup in Ballroom 4

The default stage setting in Ballroom 4 includes 1 digital speaker lectern and 1 head table for up to 6 speakers.

For alternative stage setting and/or different set-up, please contact Diyana Yosifova at: dyosifova@kenes.com (depending on the requirements, additional fees may incur).

Please note that the head table and lectern will be branded with the general Conference branding.

*** If you are interested to have your own company branding for the head table or lectern, please contact the Industry Coordinator Diyana Yosifova at dyosifova@kenes.com to check the availability.**

For alternative/additional arrangements please contact the Industry Coordinator at dyosifova@kenes.com.

All stage change requests must be communicated in advance with the Industry Coordinators to ensure that there is sufficient time between sessions for implementation. All Session halls are located on level 1 (QSNCC).

Floor plan, virtual tour and pictures are available on the following link:

<https://www.qsncc.com/en/plan/venue-space/level-1/>

AV Equipment Onsite for IPVS 2025, **As of July 31st, 2025**

Ballroom 4

Large front projection screen in the center, image of H6.75 X W12 meters approx. (see sample photo below)*.

2 x High-powered Data projectors (Main and back-up) to create the panoramic background image and to project the PowerPoint & Video images as picture-in-picture “windows” on the screen.

Data/Video control system, including a seamless Data/Video switcher and all necessary cabling (opening picture-in-picture “windows” and adding titles of the speakers on the central screen, etc.).

Video camera, to capture the face of the speaker at the lectern for live close-circuit projection during presentations.

50” Confidence monitor in front of the head table, showing the same PowerPoint & Video images as projected in the large picture-in-picture “window” on the central screen.

Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control

desk.

Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern and networked to the Speakers' Ready Room.

Designed lectern with a Portrait 40" Plasma screen installed in each front, facing the audience, projecting a PPT with the name of the speaker (see sample photo below)*.

Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).

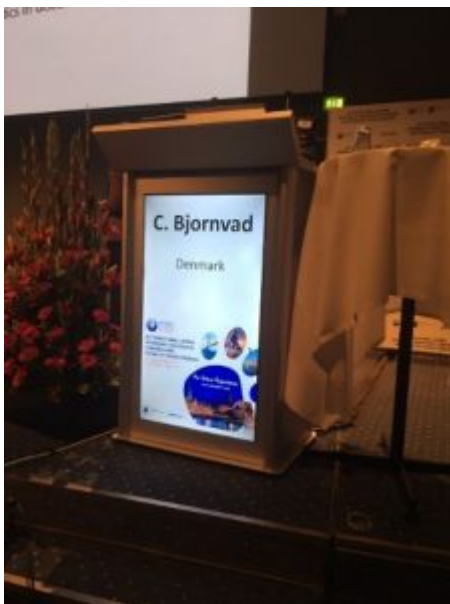
P.A. (sound) system, which covers the hall and the stage, including wired microphones for the head table, lectern and Questions & Answers with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.

Audio monitors for the lectern and the head table.

Lighting system, illuminating the lectern and the head table.

Colorful Lighting on stage

5 x AV technicians to operate the above-mentioned systems.



For demonstration only (taken in other Venues)

For Sponsors' Symposia being held in Ballroom 4, the company "virtual" banners on the Panoramic screen and in front of the lectern will be projected.

Please contact the Audio-Visual Coordinator, Mr. Mike Perchig (e-mail: nest@nest-av.com), in order to design the images according to the required resolution.

The “virtual” banners can include the title of the Symposium and the name and logo of the Sponsor

Halls 109A and 109E (in each)

4 x front projection screens, image of H2.8 X W5 meters approx. (16.9 ratio) each

4 x 7500 a.l. Data projectors, incl. all the required cabling, for projecting the PowerPoint on the screens (same image on all screens)

42” Confidence monitor in front of the head table, showing the same image as projected on the main front projection screen.

Countdown Timer monitor in front of the lectern, operated by the technicians at the AV Control desk.

Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern and networked to the Speakers’ Ready Room.

Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).

P.A. (sound) system, which covers the hall and the stage, including wired microphones for the head table, lectern and Questions & Answers with stands (floor/table), 1 wireless headset microphone and connection to sound from computers (mini PL plug) at the lectern.

Audio monitors for the lectern and the head table.

Lighting system, illuminating the lectern and the head table.

2 x AV technicians to operate the above-mentioned systems.

IPVS Hub

2 x 70” monitors on high floor stands

Laptop computer for PowerPoint presentations, including English version of Windows and Office, USB port, sound card – located at the lectern

Wireless PowerPoint advancer/clicker (we recommend using the cursor of the laptop computer as a pointer).

P.A. (sound) system, which covers the space, including a wired microphone and a connection to sound from computers (mini PL plug) at the lectern, 2 wireless microphones.

AV technician to operate the above-mentioned systems.

If you have any AV related query, please contact directly the Conference Audio Visual Coordinator, Mike Perchig at: nest@nest-av.com.

We strongly recommend scheduling a technical rehearsal in the hall itself and testing the Presentations during that rehearsal. Please make arrangements directly with the Conference Audio Visual Coordinator, Mike Perchig at: nest@nest-av.com. A 20-minute technical rehearsal is offered free of charge; however additional charges may apply, depending on hall availability, rehearsal requirements and overtime of the technicians.

If you are using a **PowerPoint presentation (or any other PC-based application)**, please note that you have to **deliver it on a USB Memory stick** to one of the technicians in the Speakers' Ready Room as soon as you arrive at the Venue in the morning – and **at least 1 hour before the start of the session**.

Online uploading of the presentations will also be possible (instructions to follow).

Please note that the Computers for the Presentations will be supplied with Office 2019 (at least) and the native ratio of the projection on the screens in the halls is 16:9.

If you include video clips in your PowerPoint presentation, be sure to test it with the technician in the Speakers' Ready Room at least 2 hours before the start of the session or as soon as you arrive at the venue in the morning. Please make sure to check it with the technician in the session hall where your lecture is taking place, during a coffee or lunch break prior to your session, at least 30 minutes before the start of the session – even after checking it in the Speakers' Ready Room.

Important Note for Macintosh Users

To use MAC presentations on the PC compatible meeting computer, please note that you need to prepare it according to the instructions below, before taking it to the speaker room:

Convert it to PowerPoint or PDF.

Use a common font, such as Arial, Times New Roman, Verdana etc. (Special characters might be changed to a default font on a PowerPoint-based PC).

Insert the images as JPG files (and not TIF, PNG or PICT – these images will not be visible on a PowerPoint based PC).

As previously mentioned, we strongly recommend scheduling a 20-minute technical rehearsal and testing the presentations during the rehearsal. Please plan directly with the Conference Audio Visual Coordinator.

Please refer to the Deliverables section on the website:

<https://ipvconference.org/important-information-for-sponsors-exhibitors/deliverables-specs-deadlines/>

Kindly refer only to the relevant items in accordance with your sponsorship agreement.

Please submit all relevant items as per the guidelines below via email to the Industry Coordinator Diyana Yosifova at dyosifova@kenes.com.

Session supporters have the option to create signage promoting their symposium according to the below guidelines.

The session signage is optional and should be produced by the supporter.

Please make sure to follow the guidelines specified at the beginning of this section.

Session Hall Signage

Self-Standing Sign at the Entrance

1 x free standing vertical sign can be placed at the entrance of the session hall 15 minutes prior to the session published start time. Maximum dimensions: 85cm wide x 200cm high.

Please make sure to indicate the following disclosure on the sign: ***This session is not included in main event CME/CPD credits.***

Stage Banners

1 x free standing vertical sign can be placed on/next to the stage. Maximum dimensions: 150cm wide x 250cm high.

Digital Lectern

In Ballroom 4 there will be a designed “digital” lectern (for dimensions, please refer to Section: Session Halls – Technical Details and Setup).

The “virtual” banner can include the title of the Session and the name and logo of the Sponsor.

Panoramic screen

In addition to the above, in Ballroom 4 it will be possible to digitally brand the Panoramic screen (for dimensions, please refer to Section: Audio-Visual (AV) Equipment)

Signage in the Exhibition Area

Self-Standing Sign

The Supporter is entitled to place 1 x free standing vertical sign (85cm wide x 200cm high) advertising the **Session on the day of the session only**. The sign may be placed in the *exhibition area* during exhibition opening hours. Please liaise onsite with the Industry Coordinator and Exhibition Manager regarding exact time and location.

Notice:

Due to CME/CPD accreditation criteria, you may not place signage advertising your symposium in any other locations unless coordinated with Kenes staff onsite.

Please make sure to indicate the following disclosure on the sign: ***This session is not included in main event CME/CPD credits.***

Wi-Fi

Free Wi-Fi will be available at the event venue. Please be aware that public Wi-Fi capacity is limited. Therefore, it is restricted to email and web browsing activity. Exclusive wired internet and Wi-Fi connection can be ordered through QSNCC Services Order Form:

QSNCC

[QSNCC Services Order Form](#)

For queries, please contact: Ms. Nichakul Phantunit: Nichakul.pha@qsncc.com | Tel: 099 246 9241

Deadline: Wednesday, October 1, 2025

Meeting Rooms / Hospitality Rooms

Supporters interested in renting a meeting room during IPVS 2025 should contact Industry Liaison & Sales, Mr. Sherwin Gentle: sgentle@kenes.com.

- **AV is not included in the price** and can be ordered from Conference AV coordinator.
 - Contact: Mike Perchig
 - E-mail: nest@nest-av.com
 - Kindly specify the name of the Sponsor/Exhibitor when approaching and cc the Industry Coordinator dyosifova@kenes.com.
 - Deadline for AV orders: Wednesday, October 1.
- **F&B is not included in the price** and can be ordered directly from the exclusive Catering Agent.
 - QSNCC
 - Ms. Supatra Tantisammarak (Kob), Catering Sales Manager
 - E-mail: supatra.tan@qsncc.com | Tel : +66 (0) 2229 3305 | Phone : +66 (0)81 771 7730
 - Kindly specify the name of the Sponsor/Exhibitor, room and dates when approaching the caterer and cc the Industry Coordinator dyosifova@kenes.com.
- **Meeting room setup changes:** Please inform of the set-up you desire for the meeting room no later than September 21.

Waste Disposal

Please note that it is the supporter's responsibility to leave the symposium session hall in a clean and tidy manner once your symposium has finished. Any items such as leaflets, banners, roll-ups must be removed from the hall at the end of your session. Any discarded waste, including promotional material, left behind will be removed by the Meeting organizers at the expense of the supporter concerned.

Hostesses & Temporary Staff Hire

To hire hostesses for your session, please contact the recommended supplier:

BIC Events (*Recommended supplier*)

[Order Form available here](#)

Order Form in Word also available upon request

For queries, please contact:

Nadi Shin Thant (Nadi): info@bicevent.me

Deadline: September 20, 2025

Onsite Badges

Each supporter is entitled to 10 Symposium badges which allow access to the supporter's symposium only (Individual names will not appear on the badges). Symposium badges can be collected 2 hours prior to the session from the Registration Desk and should be returned to the desk after the session ends.

Lead Retrieval systems are a helpful tool for receiving participants' contact information when they visit your booth or your session. Information obtained by the lead retrieval system enables Exhibitors to enhance their database by securing valuable leads for further marketing and communication.

We are pleased to offer you the **K-Lead Application**. Exhibitors can download the **K-Lead app** onto *their own* smart phone or tablet and transform their device into an instant, easy lead retrieval system and capture participants' full contact information with a quick scan of their badge.

The advantages of the **K-Lead application**:

Seamless Integration: Download directly to your device; no extra hardware needed!

Effortless Scanning: Quickly scan attendee badges to capture leads.

Customizable Notes: Add personal comments to each lead for better follow-up.

"Quick Scan" Function: Ability to quickly scan delegates as they enter the symposium hall.

Instant Access: Get real-time lead information for immediate engagement.

Compatibility: Download from the **Apple Store** or **Google Play** using Kenes K-Lead App.

Cost per unit: \$750 (excluding 4% credit card charges fees, excluding VAT if applicable)

Device is NOT included!

Deadline: 2 weeks prior to the event

Onsite rate of **\$850** will be applied for orders received after above deadline.

Are you ready to revolutionize the way you collect and manage leads at your next event?

Unlock the Power of **K-Lead Plus**:

Automated Follow-up Emails: Immediately after scanning, send personalized emails to every lead. Make every connection count without lifting a finger!

Tailored Email Customization: Craft the perfect message with customizable subject lines, email content, and signatures. Attach PDFs to add a polished, personal touch that stands out.

Timely Engagement: Say goodbye to the hassle of manual follow-ups. K-Lead Plus handles it by sending tailored emails right after each scan, keeping your brand top of mind.

Trackable Insights: Monitor how your emails perform with engagement metrics. Learn what works and refine your strategies for maximum impact, ensuring you're always improving.

Compatibility: K-Lead Plus requires at least one K-Lead license purchased.

Cost for K-Lead Plus: \$750

With **K-Lead Plus**, every scan is a step towards a stronger business relationship.

Elevate your event networking and turn leads into valuable partnerships with ease and efficiency.

Don't just meet leads; master the art of follow-up with K-Lead Plus. Get started today and experience the difference real engagement makes!

To order K-Lead and K-Lead Plus, please access the Exhibitor's Portal

<https://exhibitorportal.kenes.com>.

Important Notes:

Device Not Included: The application must be installed on your personal or company device (tablet/smartphone).

Reliable Data: Participant badge barcodes carry contact details as provided by registrants or their agencies. Note: Group registration may contain generalized information.

Content Responsibility: Information content is managed by the registrant or their agency, not Kenes Group or the Organizing Committee.

Easy Reservation: Secure your Wireless Barcode Reader in the Exhibitor's Portal

<https://exhibitorportal.kenes.com>.

GDPR Compliance: We've updated our [privacy policy](#) in compliance with GDPR. Your personal data won't be shared without consent. Presenting your badge for scanning implies consent to share your details.

By purchasing the K-Lead and the K-Lead Plus, Exhibitors and Sponsors agree to [Data](#)

Maximize your Participant Experience - Use our innovative technologies for your Symposium

Kenes is proud to deliver a wide variety of quality onsite technology products and services. We offer:

- **Live Streaming** and many more products designed for capturing and recording symposium content.
- **Voting, Evaluations**, and more products designed for increasing participant's interaction during symposium sessions.
- **Translation services for any language** are available in two options. The conventional approach involves local interpreters and the use of headphone receivers. Alternatively, we offer a cutting-edge AI-powered solution. With this innovative method, participants can access live translations and captions seamlessly by scanning a QR code on their mobile phones.

We also provide tailor made customized solutions – [contact us](#) to make it happen!

PLEASE NOTE: All interactive product solutions are offered **exclusively** by Kenes Group.

Please contact us to discuss your needs and our relevant solutions.

Please submit your order by September 11. Orders received after the deadline will incur rush fees.

Delivery & Logistic Services

IPVS 2025 Shipping instruction: [available here](#)

DSV Fairs & Events Spain has been appointed the official forwarding agent and clearance agent for IPVC 2025.

The [Shipping instructions](#) are designed to assist you with the movement of exhibits and stand materials for IPVS 2025.

Failure to comply with these instructions and deadlines, may cause unnecessary delays in handling / clearance and additional expenses being incurred.

For security, insurance, and efficiency reasons **DSV** is the *exclusive* agent nominated by the organizer for move in and move out handling of empties for the conference.

Exhibitors and booth builders are free to deliver their goods or to pick their goods up from outside the venue. Those who use their own facilities up to the venue are requested to coordinate their time schedule and unloading of their cargo into the venue with DSV.

Contact Details:

Before the event, all enquiries should be routed via:

Olimpia Rodrigalvarez:

olimpia.rodrigalvarez@dsv.com

Office: +34 954325842

Mobile +34 628930293

Lorena Perdomo:

lorena.perdomo@dsv.com

Office: +34 930260837

Mobile +34 627582484

During the event:

DSV will be contactable during the build-up, show open & pull-down periods.

Under no circumstances may packing materials of any kind be left in the aisles, on the stands, around or behind the stands.

Once the event and dismantling are complete, neither the Venue nor the Organizer can be held responsible for the safekeeping or storage of any items left in the building. If the Venue handles the removal of these items, the associated costs will be charged to the exhibitor.